

# **The Praxis Tests**

## **Information Bulletin**

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The policies and procedures explained in this *Bulletin* are effective only for the 2026–27 testing year (August 1, 2026 through July 31, 2027) and supersede previous policies and procedures. The fees, terms, and conditions contained in this *Bulletin* are subject to change. ETS is dedicated to the principle of equal opportunity, and its programs, services, and employment policies are guided by that principle. Copyright © 2026 by ETS. ETS, the Eight-Point Logo and PRAXIS are registered trademarks of ETS. All other trademarks are the property of their respective owners.

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## REGISTRATION AND APPOINTMENT SCHEDULING

The Praxis tests are administered through a network of test centers. All tests are delivered by computer, except for Braille Proficiency (0633), and are offered throughout the year. To find test centers and dates, see <https://praxis.ets.org/test-taker/register-process.html>.

Review the ID Requirements on pages 15–19 and take the required documents with you. Make sure your name on the ID documents exactly matches the name you used to register for the test. If the required ID documents do not match the name on your registration, you will not be permitted to test.

The Praxis tests can also be taken at home. The at home tests are:

- for test takers who live in the United States, its territories, or in Canada (based on the address in your Praxis or SLS account)
- identical in content, format and on-screen experience to tests taken at a test center
- taken on your own computer at home or another secure location
- monitored online by a human proctor
- available seven days a week.

**Note:** The registration for the Braille Proficiency (0633) test is different than the process explained below. Learn how to register for the Braille Proficiency (0633) test at <https://praxis.ets.org/test-takers/register-braille.html>.

### Web

Register online for Praxis tests at <https://praxis.ets.org/test-taker/register-process.html> using a credit/debit card or PayPal®.

See “Forms of Payment” on page 11 for payment information.

### Phone

To register by phone, you must have an Praxis account. There’s an additional \$35 surcharge to use this service. At least 3 days before your test date, call ETS at 1-800-772-9476 Monday–Friday, 8 a.m. to 7:45 p.m. U.S. Eastern Time, and pay by credit/debit card.

## TEST TAKERS WITH DISABILITIES OR HEALTH-RELATED NEEDS

ETS is committed to serving test takers with disabilities or health-related needs by providing accommodations that are reasonable and appropriate given the purpose of the test. Testing accommodations are available for test takers who meet ETS requirements.

To request a testing accommodation, **you must register through ETS Disability Services and have your accommodations approved before scheduling your test.** See the *Bulletin Supplement for Test Takers with Disabilities or Health-Related Needs* for detailed instructions.

The *Bulletin Supplement for Test Takers with Disabilities or Health-Related Needs* contains contact information, procedures for requesting testing accommodations, and forms. The *Supplement* should be used in conjunction with the information in this *Bulletin* and form(s) on the Praxis website. To download the *Supplement*, visit <https://praxis.ets.org/on/demandware.static/-/Library-Sites-ets-praxisLibrary/default/pdfs/bulletin-supplement-test-takers-with-disabilities-health-needs.pdf>. Disability documentation guidelines and forms are available on the ETS website at [www.ets.org/disabilities](http://www.ets.org/disabilities).

## Praxis Tests at a Glance *(continued)*

**IMPORTANT NOTE:** You can complete the steps required for requesting accommodations and applying for a Praxis test through your ETS account portal. **If you are approved for certain accommodations (extended time; extended breaks; screen magnification; and/or selectable foreground and background colors), you may also self-schedule your test through your ETS account.**

**If you are seeking one or more accommodations besides the four listed above, you can also indicate your preferred Praxis test date and location online through your ETS account portal.** To begin the accommodation process, create or log in to your Praxis account, click on “Praxis Accommodation Status/New Request” under the “Test Takers with Disabilities or Health-Related Needs” section on the home page, and follow the instructions.

### TEST PREPARATION MATERIAL

ETS is committed to helping you do your best on the Praxis tests by offering a variety of test preparation materials. We offer both free and low-cost test preparation materials including **interactive practice tests, study companions, study plans, videos, and webinars** to help you feel ready and confident on test day. To see what test preparation materials are offered for your test, visit the Praxis website at <https://praxis.ets.org/storehome.html>.

The Praxis program is committed to making preparation materials available in accessible formats. Some materials are downloadable, others can be ordered from ETS Disability Services. To order materials that cannot be downloaded (such as Braille, recorded audio or hard copy large print) or if you require materials in a format not listed here, contact **Disability Services** Monday to Friday 8:30 a.m. to 5 p.m. ET.

### ON TEST DAY AT A TEST CENTER

- Report to the test center at least 30 minutes before your appointment. If you arrive after your scheduled testing time, you will not be permitted to test, and will forfeit your test fees. Please view the Study Companion to learn the duration of the test(s) you are taking at <https://praxis.ets.org/storehome.html>.
- ETS strictly prohibits the use of live test content for any purpose outside of authorized testing conditions. Test content may not be used in study groups, discussion forums, instructional settings, or for the creation of study guides or preparation materials.
- Test content must not be discussed, shared, or disclosed in any form, including but not limited to online platforms, social media, classrooms, group settings, or any public or private forum.
- Any individual who obtains improper or unauthorized access to test questions or answers, or who discloses test questions or answers, in whole or in part, to third parties will be considered in violation of this policy and subject to appropriate action under ETS test security standards.
- **Please note:** possession of or use of any phones, tablets, wearable technology such as smart glasses or watches, and other electronic, recording, listening, scanning, or photographic devices is strictly prohibited in the test center at all times and will result in your dismissal from the test, forfeiture of your test fees, and cancellation of all scores by ETS even if dismissal is not enforced on the day of the test. This includes, but is not limited to, accessing the device, including checking the time, making calls, checking for messages or any other reason at any time during the test administration, including scheduled, optional, or unscheduled breaks. Scores will be canceled for all tests, including all portions of

## Praxis Tests at a Glance *(continued)*

multi-subject tests that you have taken on the test date in violation no matter when you were identified accessing or using your cell phone/device.

- Watches are not allowed in the test room. If you bring a watch to the test center, you will be asked to remove it and store it during the administration.
- Unless you have separately been granted an accommodation, you should not bring personal items to the test center. If you do, you will be required to store them in a designated area before entering the test room. You will not be able to access any personal items until testing is completed, except for food, beverages and medication, which may be accessed during a break.
- You are required to remain inside the test center building. If you leave the test center without permission during the administration or during breaks, you will be dismissed and your scores will be canceled.

For other important information regarding the test day, see:

- Identification (ID) Requirements (*pages 15–19*)
- Test Center Procedures and Regulations (*pages 19–24*)
- Cancellation of Scores by You (*page 27*)

### ON TEST DAY AT HOME

Before your session begins:

- After you register and before test day, you must complete a final equipment check using the link provided in your confirmation email. This compatibility check confirms that your computer hardware is supported, your internet bandwidth meets requirements, and your operating system information is compatible. **All issues must be resolved before your appointment time.**
- Begin your check-in process 15 minutes prior to your appointment time. If you arrive 12 minutes after your scheduled testing time, you will not be permitted to test, and will forfeit your test fees.
- Close all browsers and applications not needed for the test. This can help prevent bandwidth issues while you test.
- Make sure any other devices in your home that use the internet are not running such as streaming devices.
- Gather the materials you'll need for your test session. (All other materials are prohibited.)
  - Passport or other acceptable ID
  - Acceptable note-taking materials, such as a whiteboard or plastic transparency sheet, that can be erased in view of the proctor
  - Cellphone or hand-held mirror for check-in
- Make sure your testing area meets all **environment requirements**, including:
  - The room is quiet and well lit.
  - The table and surrounding area are clear.
- Make sure you are dressed appropriately, with your ears and face visible to the proctor. Avoid wearing any jewelry or other accessories.
- Face masks may **not** be worn during check-in or any part of the at-home testing session.

## Praxis Tests at a Glance *(continued)*

- **Please note:** possession of or use of any phones, tablets, wearable technology such as smart glasses or watches, and other electronic, recording, listening, scanning, or photographic devices is strictly prohibited during the testing session, including breaks, and will result in termination of the test, forfeiture of your test fees, and cancellation of all scores by ETS even if termination is not enforced on the day of the test. This includes, but is not limited to, accessing the device, including checking the time, making calls, checking for messages or any other reason at any time during the test administration, including scheduled, optional, or unscheduled breaks. Scores will be canceled for all tests, including all portions of multi-subject tests that you have taken on the test date in violation no matter when you were identified accessing or using your cell phone/device.

### CHECKING IN

Checking in for your Praxis test at home will take about 20 minutes. Follow these steps for your appointment.

- At your appointment time, click the "At Home Check-In" link in your confirmation email or the home page of your account to begin your appointment. We recommend launching your test up to 30 minutes before your start time to allow for the the check in process. You'll have up to 15 minutes after your scheduled time to launch your test and connect to the proctor. **If you haven't checked in by that time, your test will be cancelled and your fee will not be refunded.**
- To see a detailed description of what you can expect at check-in visit the link in your confirmation email or in your Praxis account.

Your entire test session will be recorded and monitored by a human proctor, and your photo will be taken.

- During the test, the proctor will monitor you (via video camera) and your computer screen to ensure you follow all testing procedures.
- Make sure you can be seen on camera by the proctor. To ensure the security of the test, the proctor must be able to view your face from forehead to chin at all times. Suspicious movements could invalidate your test.
- If you need to contact the proctor during your test, speak to get their attention. It may take 30–60 seconds for the proctor to reply.

## Types of Assessments

The Praxis assessments correspond to two key milestones in your development as a teacher:

- entering a teacher training program
- obtaining a license to teach

### Praxis Core Academic Skills for Educators Tests

measure academic skills in Reading, Mathematics, and Writing. These tests were designed to provide comprehensive assessments that measure the skills and content knowledge of candidates entering teacher preparation programs.

- The Core Reading test includes sets of questions that require the integration and analysis of multiple documents, as well as some alternate response types (e.g., select-in-passage questions).
- The Core Mathematics test includes numeric-entry and selected-response questions, and offers an on-screen calculator to help ensure that questions are testing mathematical reasoning by reducing the chance that a test taker's wrong response comes from a simple arithmetic error.
- The Core Writing test assesses both argumentative writing and informative/explanatory writing, and will contain two writing tasks for each writing type. In addition, selected-response questions will be added to address the importance of research strategies and assess strategies for revising and improving text.

**Praxis Subject Assessments** measure your content knowledge of the subjects you will teach. The Praxis Subject Assessments include:

- **Subject Assessments.** These assessments measure your general and subject-specific teaching skills and knowledge. These tests feature selected-response and constructed-response items.

- **Principles of Learning and Teaching (PLT) tests.** These assessments measure your general pedagogical knowledge at four grade levels: Early Childhood, K–6, 5–9, and 7–12. These tests feature selected-response and constructed-response items.
- **Elementary Education: Content Knowledge for Teaching (CKT) Assessment.** These tests measure subject-specific content knowledge, with a focus on specialized content knowledge used in elementary school teaching.

## New Assessments for the 2026–27 Test Year

The Praxis program has no new assessments for the 2026–27 testing year, which begins in September 2026.

## Test Delivery Method

Praxis tests are delivered on computer, and are offered throughout the year. Test length varies by test, so view the online Study Companion (<https://praxis.ets.org/storehome.html>) for your test for details. Each test is scheduled individually, based on availability. Visit <https://praxis.ets.org/test-taker/register-process.html> to learn when your test is offered.

# Contact Information

## General Inquiries

### Phone:

1-800-772-9476 (U.S., U.S. Virgin Islands, Puerto Rico, and Canada)

1-609-771-7395 (all other locations)  
Monday–Friday 8 a.m.–7:45 p.m. ET and  
Saturday 8 a.m.–4:30 p.m. ET)

*Recorded information is available 24 hours a day if you use a touch-tone phone. Phones are busiest weekdays between 11 a.m. and 2 p.m. ET and all day on Mondays.*

### Email:

[praxis@ets.org](mailto:praxis@ets.org)

### Website:

<https://praxis.ets.org>

### Chat:

[https://ets.custhelp.com/app/chat/praxis/chat\\_launch/](https://ets.custhelp.com/app/chat/praxis/chat_launch/)

### Mail:

ETS–Praxis  
PO Box 6051  
Princeton, NJ 08541-6051

*Use this address for general inquiries only.*

### Overnight mail:

ETS–Praxis  
Distribution and Receiving Center  
660 Rosedale Road  
Princeton, NJ 08541

### Fax:

1-973-735-0384  
1-609-530-0581

*Include the following information **exactly** as you entered it when you registered: name, address, date of birth, test date, Praxis candidate ID number, and phone number (U.S. residents only).*

## ETS Disability Services

To obtain information and registration materials, contact ETS:

### Phone:

1-866-387-8602 (U.S., U.S. Virgin Islands, Puerto Rico, and Canada)  
1-609-771-7780 (all other locations)  
Monday–Friday 8:30 a.m.–5 p.m. ET)

### Email:

For general inquiries: [stassd@ets.org](mailto:stassd@ets.org)  
For documents and forms:  
[disability.reg@ets.org](mailto:disability.reg@ets.org)

### Website:

<https://www.ets.org/disabilities.html>

### Mail:

ETS–Praxis  
Disability Services  
PO Box 6054  
Princeton, NJ 08541-6054

### Fax:

1-609-771-7165

## Test Administration Complaints

ETS–Praxis  
Testing Complaints  
PO Box 6051  
Princeton, NJ 08541-6051

### Fax:

1-609-530-0581

### Email:

[praxis@ets.org](mailto:praxis@ets.org)

*Complaints must be received in writing no later than 7 business days after the administration. Complaints received after this period will not be accepted.*

*For additional information, see*

- Registering a Complaint (page 24)

## Test Question Inquiries

If you think there is an error in a test question that affects your response, tell the test administrator as soon as you finish the test, or immediately write to or email:

ETS–Praxis  
PO Box 6051  
Princeton, NJ 08541-6051

### Email:

[praxis@ets.org](mailto:praxis@ets.org)

*In your message, state the name and address of the center, the test date and name of the test, the number and content of the question, and the section in which it appeared.*

## Test Preparation Resources

### Phone:

1-800-537-3161 (U.S., U.S. Virgin Islands, Puerto Rico, and Canada)  
1-609-771-7243 (all other locations)  
Monday–Friday 8 a.m.–7 p.m. ET)

### Website:

[www.ets.org/store.html](http://www.ets.org/store.html)

### Mail:

ETS–Praxis  
PO Box 6051  
Princeton, NJ 08541-6051

## Telephone Registration

Telephone registration is only available for test takers who have previously created an online Praxis account. 1-800-772-9476 (U.S., U.S. Virgin Islands, Puerto Rico, and Canada)

Monday–Friday 8 a.m.–7:45 p.m. ET

*For additional information, see*

- Telephone Registration (page 13)

## File Corrections

ETS–Praxis  
PO Box 6051  
Princeton, NJ 08541-6051

*For additional information, see*

- File Corrections (page 13)

## Scoring Services

### Additional Score Reports:

1-800-772-9476 (U.S., U.S. Virgin Islands, Puerto Rico, and Canada) Monday–Friday 8 a.m.–7:45 p.m. ET

These scoring services are available only for tests taken on test dates within the past 10 years, and payment must be made by credit or debit card.

*Please have the following information ready when you call:*

- Candidate ID
- Test Date
- Date of Birth

*For additional information, see*

- Additional Score Reports (page 26)
- Score Review Service (page 26)

## ETS Office of Testing Integrity (OTI)

Office Hours: Monday–Friday 7:30 a.m.–5:30 p.m. ET

### Phone:

Phone: 1-800-750-6991 (U.S., U.S. Virgin Islands, Puerto Rico, and Canada)  
1-609-406-5430 (all other locations)

### Email:

[TSReturns@ets.org](mailto:TSReturns@ets.org)

### Website:

[https://ets.custhelp.com/app/forms/oti\\_ts\\_returns](https://ets.custhelp.com/app/forms/oti_ts_returns)

*For general questions about acceptable ID, call:*

1-800-772-9476 (U.S., U.S. Virgin Islands, Puerto Rico, and Canada)  
1-609-771-7395 (all other locations)

# Registration Information

<https://praxis.ets.org/test-taker/register-process.html>

**Note:** Some states require a Social Security number (SSN) to process teacher certification paperwork. Check your state’s requirements page at <https://praxis.ets.org> to see if your state requires a SSN with your test score reports. ETS does not require your SSN for its own purposes, but will submit it to your state agency with your test results. Failure to provide your SSN could delay your state’s processing of your certification application.

## Fees for Tests and Related Services

### Praxis Test Fees

#### Praxis Core Academic Skills for Educators Tests

A reduced test fee is available when the Core combined test is selected at the time of registration. To qualify for the reduced fee, you are required to take the three Core tests (Reading, Writing, and Mathematics) at the same time, on the same test date. When you register for the combined test, use test code 5752. Testing fees are listed below.

- |                               |       |
|-------------------------------|-------|
| • 1 test                      | \$90  |
| • 2 tests registered together | \$180 |
| • 3 tests registered together | \$270 |
| • Core Combined (5752)        | \$150 |

### Praxis Subject Assessments

- |                                                                                                               |       |
|---------------------------------------------------------------------------------------------------------------|-------|
| • Selected-response test                                                                                      | \$130 |
| • Constructed-response test (includes tests containing both selected-response and constructed-response items) | \$156 |
| • American Sign Language Proficiency Interview (0634)                                                         | \$165 |
| • Audiology (5343)                                                                                            | \$146 |
| • School Psychologist (5403)                                                                                  | \$156 |
| • Speech-Language Pathology (5331)                                                                            | \$146 |
| • World Language test                                                                                         | \$170 |

### Praxis Content Knowledge for Teaching Tests

- |                                                                    |       |
|--------------------------------------------------------------------|-------|
| • Elementary Education: Content Knowledge for Teaching test (7811) | \$209 |
| • Elementary Education: Reading and Language Arts—CKT (7812)       | \$78  |

- |                                                |      |
|------------------------------------------------|------|
| • Elementary Education: Mathematics—CKT (7813) | \$78 |
| • Elementary Education: Science—CKT (7814)     | \$64 |
| • Elementary Education: Social Studies (7815)  | \$64 |

### Praxis Elementary Education: Multiple Subjects Tests

- |               |       |
|---------------|-------|
| • Master Test | \$180 |
| • Subtests    | \$64  |

Fees are subject to change without notice.

*Test and test-related fees are inclusive of any sales, use, value-added or similar taxes. In jurisdictions where the customer is required to account for any local taxes due, the price remitted to ETS excludes those taxes. In those circumstances, it is the sole responsibility of the customer to pay those taxes to the local tax authority. ETS is not responsible or liable for collecting and remitting those taxes on the customer's behalf.*

*In the jurisdictions\* noted, test and test-related fees are exclusive of any sales, use, value-added or similar taxes and will be added to the order when it is placed.*

**Chile, Nigeria, Turkey, Colombia, Australia, Singapore, India, Norway, Saudi Arabia, Vietnam, Canada, European Union (Austria, Belgium, Bulgaria, Cyprus, Czech Republic, Germany, Denmark, Spain, Estonia, Finland, France, Greece, Croatia, Hungary, Ireland, Italy, Lithuania, Luxembourg, Latvia, Malta, Netherlands, Poland, Portugal, Romania, Slovakia, Slovenia, Sweden) and the United States.**

### State Surcharges per Test

A \$5 surcharge applies to all Praxis Subject Assessments that are delivered at Nevada test centers. The surcharge does not apply to the Praxis Core tests.

### Special Services (nonrefundable)

- |           |                                                             |
|-----------|-------------------------------------------------------------|
| \$50 each | Additional score reports                                    |
| \$35      | Telephone registration                                      |
| \$40      | Date/Center change.                                         |
| 3%        | A 3% online service fee applies to all online transactions. |

# Registration Information *(continued)*

You can change your test date or test center, but not the test you registered for. If you need to take a different test, the appointment must be canceled and a new one created.

## Score Review Service

\$65 per test \*

\* Score reviews are only available for tests containing constructed-response questions. See "Score Review Service" on p. 29 for additional information.

## Forms of Payment

**Online:** Register online and make a payment with any of the following:

- Credit or debit card – American Express®, Diners Club International®, Discover®, JCB®, MasterCard®, RuPay Global, UnionPay®, or VISA®
- PayPal®
- Pay by bank (available only for U.S. banks and customers with U.S. address)
- Authorization voucher
  - Note: If you are testing in Nigeria, Visa, PayPal, American Express, Discover, China Union Pay, Diners Club, JCB and Rupay Global are accepted.
- The final transaction amount includes a non-refundable 3% online service fee. This fee allows ETS to deliver high quality products and customer experience and support.

**Phone:** If you have previously created a Praxis account online and you are testing at a U.S. test center, or at home you may register by phone. There is an additional \$35 surcharge to register by phone. At least three full days before your test date, call ETS at 1-800-772-9476 Monday–Friday, 8 a.m. to 7:45 p.m. ET, and pay by credit card, debit card or authorization voucher.

## Payment Policy

- Cash, check, and money order payments are not accepted.
- If you have an outstanding balance in your account, your scores will be withheld. If the

outstanding balance is due to a chargeback, an additional non-refundable service fee of US\$30 will be added to your account.

- Services may be withheld for nonpayment of fees.
- All outstanding balances incurred from prior ETS tests and/or services must be paid in full in order to register for any future ETS test or service.
- When registering online candidates may be given the option to pay in the local currency supported by their card issuer or in USD.
- During the payment process you may be asked by your card-issuing bank to verify cardholder identity by entering an authentication code. Failure to enter the required information or entry of invalid information will result in the sale being rejected. If you don't know your 3D-Secure passcode or password, and you are not being given the option to enroll online in the bank's pop-up screen, then you will need to contact your bank.
- ETS reserves the right to add or remove payment options at its own discretion and without notice.

## Refund Policy

If you cancel your registration no later than three days before your test date, you will automatically receive a refund equivalent to half of the test fee. The remainder of your payment will be retained to cover expenses for processing your registration and holding space at the test center.

- Cash refunds are not available.
- There are no refunds for test preparation materials, additional services, or service fees.
- Refunds will be processed in the same currency and credited back to the original payment method. Note: if for any reason the refund cannot be processed, ETS representative may need to contact you. Please ensure your Praxis contact information is accurate.

# Registration Information *(continued)*

- Refunds will not be given if you do not follow proper registration procedures and/or fail to present the required identification documents on test day.
- If you are absent from or arrive too late to take the test at the test administration for which you registered, you are not entitled to a refund.

## Fee Waivers

A limited number of fee waivers are available for enrolled under-graduate or graduate students who meet all eligibility requirements.

### To be eligible

1. You must be receiving financial aid.
2. You must be an enrolled undergraduate or graduate student and provide a current Enrollment Verification Certificate (you are ineligible if you have a master's degree or a doctorate) from your institution. The Enrollment Verification Certificate must include a school seal or National Student Clearinghouse watermark or the signature of your Registrar.
3. You must provide the 2026–27 FAFSA® Student Aid Report (SAR) that shows an Expected Family Contribution (EFC) of \$3,000 or less.
4. The registered test must be required by an authorized score recipient.

To be considered for a fee waiver for a test, submit a completed Fee Waiver Request form (<https://praxis.ets.org/on/demandware.static/-/Library-Sites-ets-praxisLibrary/default/pdfs/fee-waiver-request.pdf>) Enrollment Verification Certificate, and SAR by the appropriate deadline listed on the form.

All fee waiver requests are processed on a first-come, first-served basis. You are eligible for a fee waiver only once during a testing year. If you qualify for a fee waiver, the test fees for up to three Praxis Core Academic Skills for Educators tests or one Praxis Subject Assessment may be waived. If you are requesting a fee waiver for all three Core tests, the voucher issued to you will be for the combined Core test (code 5752). Using the voucher for the combined test will allow you to register to take all three tests on

the same test date. (**Note:** state surcharges still apply for Nevada and will not be waived if your fee waiver request is approved—see “Fees for Tests and Related Services” on *page 10*.)

### ***If Your Primary Language Is Not English (PLNE)***

Praxis tests are only given in English. If you are a test taker whose primary language is not English (PLNE), you may be eligible for extended testing time. Test takers who meet ETS requirements will be allowed 50 percent additional testing time.

PLNE accommodations are not offered for language tests.

### **How to Apply for PLNE**

Your request for PLNE accommodations must include the following:

1. A completed Certification of Documentation form (*page 32*).  
The Program has the right to request further verification, if needed, of the professional's credentials and expertise relevant to the certification of documentation form. A business card or school seal or school stamp must be affixed to the certification of documentation form.
2. A completed Eligibility Form for Test Takers Whose Primary Language Is Not English (*page 33*).
3. A completed Test Authorization Voucher Request Form (*page 31*) and appropriate fees. Be sure to check the box at the top of the form to indicate that you are requesting testing accommodations.

You can email your documents to ETS. If you email or mail them, do NOT include credit card information on the Test Authorization Voucher Request form. Email to [disability.reg@ets.org](mailto:disability.reg@ets.org).

**Once your accommodation request is approved, ETS will contact you with an approval letter and instructions on how to register.**

Test appointments are scheduled based on availability, and not all tests are offered year-round. Please plan ahead and check test date availability before requesting accommodations, and **allow approximately 3 weeks before your intended test**

# Registration Information *(continued)*

**date** for the processing of your request. Requests that are received late, are on outdated forms, or are incomplete will be returned to you unprocessed. All documentation must be approved before you can register. ETS will make every effort to evaluate all requests in a timely manner. If further verification of the professional's credentials and expertise relevant to the documentation submitted is needed, it is possible that testing will be delayed until the next applicable test date.

ETS recognizes the right of individuals to confidentiality with regard to documentation supplied by and about them that may be stored in files held by ETS and the concomitant responsibility of ETS to safeguard information in its files from unauthorized disclosure.

## Using Previously Approved PLNE Accommodations for Subsequent Praxis Tests

If you previously registered and ETS approved your accommodation(s), you may request the same accommodation(s) for additional Praxis tests (excluding language tests) on subsequent test dates. Please allow approximately three weeks before your intended test date for the processing of your request.

To request that your approved PLNE accommodations be provided for subsequent Praxis tests, please email [stassd@ets.org](mailto:stassd@ets.org) with the following information:

- A written statement asking that your approved PLNE accommodation(s) be applied to additional Praxis test(s)
- Your full first and last name
- Your Praxis ID number
- Test Code(s) for the test(s) you are taking
- Test Name(s) for the test(s) you are taking

The request must be approved **before** you register. When you have been approved, ETS will email an acknowledgment. **Please wait for your email approval before registering for the test.**

### Telephone Registration

**Fee: \$35 (in addition to applicable surcharge**

**and test fees)** To register by telephone, you must have already created a Praxis account online, at <https://praxis.ets.org>. Now includes selected overseas centers as well. Test takers calling to register for a test must call at least 4 days before their intended test date—test appointments are scheduled based on availability. Please see <https://praxis.ets.org/test-taker/register-process.html> for testing schedules.

## File Corrections

You may not change your name on the file. If your name has changed for any reason, including marriage or divorce, you must create a new online Praxis account providing your name **exactly** as it appears on the primary identification you will present on test day.

If your file contains an error, make corrections to your date of birth, Social Security number, the spelling of your name, or other information at least one day before the test administration to ensure that your scores are reported with the correct personal information. To make corrections to your date of birth, Social Security number, or other information, sign into your Praxis account and select "Update Personal or Contact Information" in the "Manage Profile" section and make the appropriate change.

To correct your date of birth or the spelling of your name, contact ETS at [praxis@ets.org](mailto:praxis@ets.org) or 1-800-772-9476, and provide the information as it now exists in the file, along with the change(s) requested.

If you made corrections after the test administration and need your scores resent to a score recipient, you may order an Additional Score Report (ASR) online or by phone. ASRs cost \$50 per score recipient (see *page 26*).

## Change or Cancel Your Test Registration

### Make Changes to Your Testing Appointment

There are two ways you can change your test center, test date or test time for a current test registration:

- log in to your Praxis account and process the change online

## Registration Information *(continued)*

- contact ETS at 1-800-772-9476 (U.S., U.S. Virgin Islands, Puerto Rico and Canada) or 1-609-771-7395 (all other locations).

**Note:** You must make changes at least **3 days before your appointment** (not including the day of your test) or your fees will be forfeited. For example, the deadline to make changes to a Friday appointment is Tuesday at 11:59 p.m. ET. ETS cannot guarantee that the testing time or test center you are now requesting will be available. There is a \$40 fee for this service.

### **Cancel a Test**

There are two ways you can cancel a test for which you are currently registered:

- log in to your Praxis account and process the change online
- contact ETS at 1-800-772-9476 (U.S., U.S. Virgin Islands, Puerto Rico, and Canada) or 1-609-771-7395 (all other locations)

**Note:** You must cancel your test at least **3 days before the test date** or your fees will be forfeited. If you cancel your original test by the appropriate deadline, you may be eligible for a refund of 50 percent of your test fees.

To cancel your registration online, log into your Praxis account at least 3 days before your original appointment (not including the day of your test). Your refund will be processed automatically. To cancel a test registration by mail, send a written request via email to [praxis@ets.org](mailto:praxis@ets.org) or use the Refund Request Form, which is downloadable from the Praxis website at <https://praxis.ets.org>. Please be sure to:

- Provide the name of the test(s) canceled, your name, address, phone number, date of birth, your Candidate ID, and the canceled test date.
- Mail the form to Praxis, Registration Refund, P.O. Box 6051, Princeton, NJ 08541-6051, USA.

The request **must** be received at least **3 days before** your test date (not including the day of your test).

Surcharges, if applicable, will be refunded.

### **Test Retake Policy**

Tests must be retaken on a date that is at least 28 days after the previous test date. For example: If you take a test on the first of the month, you cannot retake it until the 29th day of the month. (**Note:** If you take a test that is comprised of subtests, such as Elementary Education: Multiple Subjects (5001), Elementary Education: Three Subject Bundle (5901), Pennsylvania Grades 4–8 Core Assessment (5152), or Elementary Education: Content Knowledge for Teaching (7801), you cannot retake a subtest until after the 28-day period.) This applies even if you canceled your scores on a test taken previously. If you violate this restriction, the scores from your retest will be canceled by ETS and your test fees will not be refunded.

**Note:** The test retake policy will be enforced even if a violation is not immediately identified (e.g., inconsistent registration information) and test scores have been reported. In such cases, the invalid scores will be canceled and score recipients will be notified of the cancellation.

### **ETS Use of Personal Information**

By providing personal information to us and registering for a Praxis test, you expressly consent (or confirm your consent) to allow ETS to use such personal information in accordance with ETS's Privacy and Security Policy located at [www.ets.org/legal/privacy](http://www.ets.org/legal/privacy).

## Identification (ID) Requirements

All test takers are responsible for bringing valid and acceptable identification each time they report to a test administration. It is your responsibility to ensure that your ID documents are up to date and available on the day of the test.

**Your ID requirements depend on your country of citizenship and where you plan to test. Please read the specific section for acceptable primary and supplemental ID documents and allowed exceptions.**

- You are responsible for ensuring that the first and last names you used to register **exactly** match the first and last names on the ID document(s) you will present at the test administration.
- If your name exceeds the allotted character limit, enter as much of your full legal name as possible within the limit.
- Do not provide an abbreviated name or nickname.
- Do not use the middle name field unless you have a middle name.
- If your name has changed since you registered for a test, you must ensure that you have appropriate ID matching the name on your registration to show at the test administration. It is recommended that you have ID in the correct name **BEFORE** you complete the registration process. Additionally, you must create a new online Praxis account providing your name exactly as it appears on the primary identification you will present on test day. During the creation of your new account, we advise that you leave the Social Security number (SSN) field blank to avoid technical issues. After the new account is created, you will have the opportunity to enter your SSN by clicking the "Update Personal or Contact Information" link.
- ID verification at check-in at the test center may include:

- o Biometric voice and photo identification
- o Fingerprinting/thumbprinting
- o Video surveillance
- o Signature comparison

If you refuse to participate, you may not be permitted to test and you will forfeit your test fees. This is in addition to the requirement that you must present acceptable and valid identification.

- If the test administrator questions the ID you present, you may be required to provide supplemental ID. If positive confirmation cannot be made, you may not be permitted to test or your test score may be withheld.
- All test takers are encouraged to bring at least two forms of acceptable ID each time they report to a test administration. Prior admission to a test center based on a given ID document does not assure that that document will be considered acceptable. Test centers are not required to hold your seat if you leave the center to obtain acceptable identification.
- Admission to the test administration does not assure that the ID you provided is valid or that your scores will be reported. All reported cases of questionable ID are subject to review and approval by the ETS Office of Testing Integrity either during or after the test administration. ETS reserves the right to withhold and/or cancel scores in the event that the ID requirements set forth herein are not met.
- You may be required to show your ID and/or to sign a test center log at various points throughout the test administration.
- Your test fees will not be refunded if you are not permitted to test or if your scores are withheld or canceled because of invalid or unacceptable ID.

## ID Document Requirements

With few exceptions, ID documents must meet all of the following requirements. Each ID document must:

- be an **original** document; photocopied documents are not acceptable and documents

cannot be presented on a cell phone or any other electronic device

- be a government-issued national/state/province identity card that is recognized by the country in which you are a citizen or permanent resident
- be **valid** and **cannot be expired**. As of January 1, 2023, ETS no longer accepts expired drivers' licenses.
- bear the test taker's **first and last name** and match your name exactly (including accents) as you entered it when you registered
- bear a recent **photograph** that clearly matches the test taker
- bear the test taker's **signature**; the name and signature must match
- See "Unacceptable Documents" on the next page.

### **See Exceptions and Requirements on page 17 if:**

- you are testing in Mainland China, Bangladesh, India, Pakistan, Nigeria, Saudi Arabia, the United Arab Emirates, or the Philippines
- you are testing outside your country of citizenship
- you are not a U.S. citizen and you are testing in the U.S., including renewal of documents
- you are a Citizen of European Union, Schengen Zone, Gulf Cooperation Council (GCC) Arab country, or Mercosur countries
- you have a multiple-part last name
- you are in the process of renewing your driver's license
- you are testing in your country of citizenship and your primary ID does not possess a signature
- you are testing in a center, in the military and your Military ID does not contain your signature
- you have been granted political asylum or refugee status
- you have *any* questions about the acceptability of your ID document(s)

### **Acceptable Primary ID Documents**

The following government-issued ID documents are acceptable for admission to a test administration within your country of citizenship:

- Passport
- Passport Card (United States only—must be accompanied by valid supplemental ID)
- Driver's license (including provisional driver's license as outlined under "Driver's License Renewals").
- State or Province ID card (including those issued by the motor vehicle agencies)
- National ID card
- Military ID card (Not allowed for at-home testing. If a military ID is your only acceptable ID, you must take the exam at a physical test center.)
- Mexican Voter ID

### **Supplemental ID Documents**

- You may be required to provide a supplemental ID if the test administrator questions your primary ID document and/or if your primary ID document is otherwise acceptable but does not bear your full name, photograph or signature.
- If your supplemental ID does not have a signature, you may present a second government-issued photo ID. If you cannot present two forms of government-issued, photo-bearing identification in the same name as the name on your registration, you will not be permitted to take the test.
- Supplemental ID documents may *not* be used to resolve last name discrepancies. The last name on your primary ID must match the name on your registration.

The following ID documents are generally acceptable as supplemental ID:

- **Government-issued ID card** (including, but not limited to, those listed under Primary ID Documents earlier in this section)

## On Test Day *(continued)*

- **Student ID card**
- **Confirmation of identity letter from your educational institution.** This letter must be typed or printed on the original letterhead of the educational institution you attend(ed) and, in addition to meeting all of the ID Document Requirements listed earlier in this section, must include your date of birth and the date issued. Additionally, a school official's signature and the school seal must be present and both must overlap your photograph. Such letters are valid for only one year from the date issued.

### Unacceptable Documents

The following documents are *not* acceptable as primary or supplemental ID under any circumstances:

- Any document that is photocopied or expired
- Any ID document presented at the center on a cell phone or any other electronic device except in the Republic of Korea, where some digital IDs are permitted
- Any document that does not bear your first and last names *exactly* as they appear on your registration
- Any document that is damaged, altered or otherwise voided, such as but not limited to IDs that are hole-punched, cracked, or missing a corner
- International driver's license
- Military ID Card (when testing at home)
- Draft classification card
- International student ID
- Credit/debit card of any kind
- Notary-prepared letter or document
- Birth certificate
- Social Security card
- Employee ID card
- Temporary ID card, excluding driver's license, resident card, and employment authorization card renewals
- Diplomatic, consulate or embassy ID card
- Any document that is not recognized by a

government agency

- Aadhaar Card

### Exceptions and Requirements:

#### Testing in Canada

A test taker who is not a Canadian citizen and cannot present a passport can be admitted to a Canadian test center with one of the following alternative ID documents. If the alternative document is missing your photo or signature, it must be presented along with a secondary ID, such as a driver's license, student ID card, letter of identity from a school or sponsoring agency, or Canadian Health Card.

- Record of Landing/Permanent Resident Card (IMM1000)
- Notice of Decision (for a Convention Refugee) or Refugee Protection Claimant Document (IMM1442)

#### Testing in Mainland China

- Residents of Mainland China must present a valid Second Generation National Resident ID Card.
- Residents of Taiwan must present their Travel Permit to Mainland China.
- Citizens from all other countries and locations must present a valid passport.

#### Testing in Taiwan

Residents of China must present their travel permit to Taiwan.

#### Testing in Bangladesh, India, Pakistan and Nigeria

You **MUST** present a valid passport with your name, photograph and signature as your primary ID document. There are no exceptions to this policy.

#### Testing in Saudi Arabia

If you are working in Saudi Arabia and are not a citizen, you may use your employer-sponsored Iqama Residence Identification along with a supplemental ID that includes your name, photograph and signature. You must present two forms of identification.

# On Test Day *(continued)*

## Testing in the Philippines

In the Philippines you may present a Social Security System ID Card, issued by the Republic of the Philippines, that includes your name, photograph and signature along with a supplemental ID from the list of acceptable supplemental ID documents.

## Driver's license renewal certificate—Temporary Policy for the Philippines

If your driver's license is expired and you have been issued a renewal certificate receipt, **providing both documents together is acceptable** as long as the name on the expired driver's license and the name on the renewal certificate are the same.

## Testing in United Arab Emirates

- Government-issued national/state/province identity card including the Emirates Identity Card

## Testing Outside Your Country of Citizenship

- You must present a valid **passport** with your name, photograph and signature as your primary ID document. See "Supplemental ID Documents" on *page 16*.
- Non-U.S. citizens testing within the U.S. must present a passport that meets all of the ID document requirements listed earlier in this section.
- Diplomatic and embassy ID cards cannot be used as primary identification in place of a passport.
- If your passport is not written in English-language letters, you must also present a supplemental ID that contains your name; a recent, recognizable photo; signature; and is in English. If you do not have a supplemental ID and the test center staff cannot read the language in which it is written, you may not be permitted to take the test.

- **U.S. Test Centers only:** The following documents may be acceptable in lieu of a valid passport for admission **if presented with an acceptable supplemental ID**. If you are in the process of renewing the document and have the expired document in your possession, you may present it together with the government-issued renewal extension letter.
- Permanent Resident Card/Resident Alien Card or government-issued renewal authorization form.
- Temporary Resident Card or government-issued renewal authorization form.
- Employment Authorization Card or government-issued renewal form.
- Mexican Border Crosser Card (This form of ID may be accepted only at test centers within 25 miles of the Mexican border.)

## Testing in European Union/Schengen Zone/Gulf Cooperation Council (GCC) Arab Countries/Mercosur Countries

- If you are testing in a European Union, Schengen Zone, Arab States of the Gulf (GCC) countries or Mercosur countries other than the one where you reside, you can use your valid national or European identity card, if you have one. The card must contain your name; a recent, recognizable photo; your date of birth; and your signature. If this identification does not contain all of these elements, you will be required to present a second ID from the list of acceptable secondary identifications.

## Multiple-Part Last Name

If the ID document you will present on the day of the test contains a multiple-part last name, your registration must exactly match your ID. You cannot use a supplemental ID to resolve last name discrepancies.

# On Test Day *(continued)*

## Driver's License Renewals

- If you are in the U.S. military and your driver's license has an official extension sticker validating that your driver's license has been extended, this can be used as supplemental ID along with your U.S. Military ID when testing at a test center.
- If your driver's license has expired but you present it along with your original Department of Public Safety renewal certificate, these two documents together are acceptable if the names on both documents match exactly. If a provisional driver's license is issued in lieu of a renewal certificate, it will be accepted as a primary ID document if it contains your photo, signature, and an expiration date.

## Military ID Without Signature

If your Military ID does not contain your signature, you must present a supplemental ID. Military ID Cards are only an acceptable form of identification when testing at a test center. Military ID Cards will not be accepted as a primary or supplemental form of identification when testing at home.

## Unable to Meet ID Requirements

If you have been granted political asylum, have refugee status or are otherwise unable to meet the identification requirements, you *must* contact the ETS Office of Testing Integrity (OTI) at least seven days *before* registering to test. You must receive approval from OTI before you may register. You should also be prepared to submit any requested documents to OTI for review before receiving approval. If you do not contact OTI before you register, and as a result you are not permitted to test or your test scores are withheld, your test fees will not be refunded.

## ETS Office of Testing Integrity (OTI)

Office Hours: Monday–Friday 7:30 a.m.–5:30 p.m. ET

Email: [TSReturns@ets.org](mailto:TSReturns@ets.org)

Phone: **1-800-750-6991** (U.S., U.S. Virgin Islands, Puerto Rico, and Canada)

**1-609-406-5430** (all other locations)

## Test Administration Procedures and Regulations

### General Guidelines on Test Day at Home

Be sure to follow all testing rules. Otherwise, your test can be canceled and your fee won't be refunded.

- Don't use any unauthorized materials, including mobile devices, prewritten notes or textbooks.
- Personal recording devices of any kind are strictly prohibited.
- You must disable any screen-sharing or remote-access software or apps (such as Zoom, Skype™, TeamViewer™, Microsoft Teams™, Apple Remote Desktop™, Grammarly and Spell check) prior to the test. It must remain disabled throughout the test. Make sure that the software will not open automatically during the test.
- Don't communicate with anyone else except the proctor during the test administration, including scheduled, optional, or unscheduled breaks.
- There may be references to using a headset during your test. Ignore these; headsets are NOT allowed in the tests at home.
- Some, but not all, tests offer you an opportunity to view unofficial scores at the end of your testing session. At the end of the test session, but before reviewing the unofficial score information, the computer gives you the option to report or cancel your score. Once you have chosen to report the score, it cannot be canceled. If you cancel your score, it will not be reported and it cannot be reinstated on your record. You also will not receive a refund if you choose to cancel your score.
- Most tests don't offer a scheduled break. However, you have the option to take a short, unscheduled break. Starting June 1, 2025, for any test taker attempting Speech-Language Pathology (5331) or Audiology (5343) via live remote proctoring (LRP) (i.e., At-Home Testing), no breaks, whether scheduled or unscheduled are permitted. Any test taker taking an unscheduled break during an LRP session will

## On Test Day *(continued)*

immediately invalidate their test, not be eligible for a refund and must wait twenty-eight (28) days before their next attempt.

- If you choose to take an unscheduled break, your test clock will NOT stop. Because timing will not stop for this break, it is recommended that you return from the break as quickly as possible.
- If you are taking any of the following tests, you can take a short, unscheduled restroom break after the conclusion of one test, but before completing review of the General Directions for the next test. Your test clock won't start until you return and complete the General Directions. For more information, please review Praxis Test Center Procedure or SLS Test Center Procedures.
  - Praxis Core Academic Skills for Educators combined test (5752)
  - Elementary Education: Multiple Subjects test (5001)
  - Elementary Education: Content Knowledge for Teaching (7811)
  - Elementary Education: Three Subject Bundle—Mathematics, Social Studies and Science (5901)
  - Pennsylvania Grades 4–8 Core Assessment (5152)

### **General Guidelines on Test Day at a Test Center**

- Be sure to bring your ID documents with you to the test center.
- The test administrator will assign you a seat.
- Test-related information written on clothing and footwear, ID documents, or on any part of the body is prohibited.
- Test centers do not have large waiting areas. Friends or relatives who accompany you to the test center will not be permitted to wait in the test center or be in contact with you while you are taking the test (or during a break). Except for ETS-authorized observers, visitors are not permitted in the testing room while testing is in progress or during a break.
- ETS respects individuals' privacy and has implemented procedures to ensure that the check-in process is completed in a respectful manner. ETS reserves the right to ensure the security of test content by using electronic detection scanning devices (e.g., hand-held metal detectors/wands) and may also employ additional security measures such as visual inspections for unauthorized testing aids or other wearable technology. Test takers should be prepared to undergo these security measures to ensure a fair testing environment. Failure to comply may result in dismissal from the test and forfeiture of your test fees.
- To ensure unauthorized aids are not brought into the testing room, additional visual inspections of clothing, footwear, and ID documents may also be conducted. You may also be required to remove your eyeglasses for close visual inspection. These inspections will be done at check-in and upon return from a break. Unless an inspection is required for use or possession of an unauthorized aid during the test session, removal of footwear is prohibited in the testing room.
- Personal items other than ID documents are not allowed in the testing room and are not permitted during a break. This includes any phones, tablets, all watches, wearable technology such as smart glasses and watches, and any other electronic, recording, listening, scanning or photographic devices. If you are seen using or accessing any of these electronic devices and/or transmitting data, including but not limited to text messaging, email and photographs, your device may be inspected and/or confiscated. You may not access your phone during the test or during breaks to check messages, make a call, check the time, or for any other reason.
- Jewelry is prohibited, except for wedding and engagement rings. Do not wear other jewelry to the test center.

## On Test Day *(continued)*

- You are required to remain in the test center building. It is your responsibility to ask the test administrator for permission to leave the test center vicinity—for example, to go to the nearest restroom. If you leave the test center without permission, you may be dismissed or your scores canceled.
- Clothing and other personal items that include, but are not limited to, hair accessories, neckties, bowties, hats, scarves, jackets and outerwear are subject to inspection by the test center administrator. Refrain from wearing such items as tie clips, cuff links, ornate clips, combs, barrettes, headbands and other hair accessories on test day, as you may be prohibited from wearing them in the testing room.
- Before the test, you will receive instructions from test center staff regarding where to store personal items. You cannot access your personal items during the test administration except for food, beverages and medication, which may be accessed during a break.
- If you fail to follow the instructions of the test administration or proctor, you will not be permitted to test and your test fee will not be refunded. Any violation of these procedures during the test or during breaks may result in dismissal from the test session and/or cancellation of your test scores.
- Test centers assume no responsibility for personal items including watches, jewelry or devices that you choose to bring to the test center. **You may be asked to empty your pockets, raise your pant legs above your ankles, pull up your sleeves above your wrists for visual inspection, and you may be scanned with a hand-held metal detector wand. Such inspections are routine prior to each entry into the testing room. You may request that the inspections be performed by a staff member of the same gender and/or in an area sheltered from the view of other people. Test center staff will make**

**every effort to accommodate such requests, but ETS cannot guarantee that all test centers will have the necessary staff and space available.**

- On occasion, weather conditions or other circumstances beyond the test administrator's or ETS's control may require a delayed start or the rescheduling of your test.

### **Calculators**

- Graphing, scientific, and four-function calculators are allowed or required for some Praxis tests; for detailed information, see "Calculator Use" at <https://praxis.ets.org>. For Praxis assessments that provide an on-screen calculator, test takers are NOT permitted to bring and use their own calculators. They must use the on-screen calculator provided in the test. Unless it is specifically stated that a calculator is permitted or required for a particular test, calculators may not be used.

### **Procedures and Regulations**

The following procedures and regulations apply to tests taken at test centers, during the entire test session, which begins at sign-in, ends at sign-out, and includes breaks.

- Arrive at the testing center at least 30 minutes before your scheduled appointment time.
- You may be required to read and sign a Confidentiality and Regulations Agreement at the test center. If you do not complete and sign the agreement, you may not be allowed to test and your fees will NOT be refunded.
- You may be required to sign the test center log before and after the test session and any time you leave or enter the testing room. Other than ID, personal items (such as handbags and study materials) are not allowed in the testing room and may not be accessed during a break, except for food, beverages, and medication. Before the test, you will be assigned a locker or receive instructions from test center personnel regarding where you must store personal items. Storage space is limited, so plan accordingly.

## On Test Day *(continued)*

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- The test administrator will provide you with scratch paper for use during the test to assist you in working out problems and for appropriate note-taking during timed sections of the test. You may not take your own scratch paper to the test. Scratch paper is not to be used before the test or during breaks. During the test, if you have used all of your scratch paper, you must return it to the test center staff in order to receive more. You cannot remove a page or portion of the scratch paper from the testing room at any time. All paper, in its entirety, must be returned to the test center administrator at the end of the testing session. You may not write on anything other than the scratch paper provided (e.g., computer or workstation or ID document). Scratch paper should NOT be used during the untimed sections or during breaks. If you are observed using any documents or unauthorized papers other than the designated scratch paper distributed by the test site, they will be confiscated by the test center staff.
- For paper-delivered tests administered as an accommodation for a disability, test takers may use the test book for scratch work. Scratch paper is not provided except as an approved accommodation.
- Dress comfortably and come prepared for varying room temperatures. If you need to remove an item of clothing during the test (e.g., sweater), you will be instructed to place it in the storage area provided by the test center at check-in. If no storage area is available, the item of clothing may be hung on the back of your chair. If you leave the testing room to go to the storage area, this will be treated as an unscheduled break; i.e., you will be asked to sign out/in of the testing room, show ID, etc.  
**Note:** The exam clock will **not** stop during this time.
- Most Praxis tests do not offer a scheduled break; however, you may take one short, unscheduled break. If you choose to take an unscheduled break, your test clock will NOT stop. Because timing will not stop for this break, it is recommended that you return from the break as quickly as possible.
- If you are taking a combined test, such as the Core Academic Skills for Educators or Elementary Education: Multiple Subjects test, and you take a short, unscheduled break after the conclusion of one test, but before completing review of the General Directions for the next test, your test clock will not start until you return and complete the General Directions. Although you will not lose test time by taking an unscheduled break between tests, it is recommended that you return from the break as quickly as possible to avoid running over the scheduled appointment time. Test administrators are required to report test takers who take excessive or extended breaks.
- If you need to leave your seat at any time other than a scheduled break, raise your hand; timing of the section will not stop.
- If at any time during the test you have a problem with your computer, or for any reason need the administrator, raise your hand.
- Testing premises are subject to videotaping.
- The maximum time allotted for the General Directions and other untimed sections is 30 minutes. The purpose of the General Directions is to become familiar with the computer functions and other important information that will make your test experience as convenient as possible. The time you spend on the General Directions and other untimed sections should not be for any other purpose. You may not use scratch paper during this time. Infractions will be reported to ETS, and the test administrator is authorized to dismiss you from the test administration if you fail to follow the test administrator's directions.
- The testing session is actively monitored by test center staff. This includes staff walking around,

## On Test Day *(continued)*

and entering and leaving the testing room.

**ETS reserves the right to take appropriate action and/or notify appropriate authorities including, but not limited to, law enforcement authorities, if a test taker responds in a threatening or disturbing way to essay or speaking questions or communicates with ETS either verbally or in writing in a threatening or disturbing manner.**

### **Art: Content and Analysis Test (5135)**

- **IMPORTANT:** This Art test requires you to upload 4 digital images of your artwork in at least two different media to your My Praxis account at [www.ets.org/mypraxis](http://www.ets.org/mypraxis). **Print a copy of each image from your My Praxis account. It is extremely important for test takers to bring the printout of all four digital reproductions of their work to the testing site. Test takers will be asked to enter the image ID as the first line of their responses when taking the test.** These printouts will not be returned to you, but will be collected at the test center. You must upload these images no later than 3 days before your test date. **If you do not bring printouts of these images with you to the test center, you may not be permitted to test.** For more information about the requirements for these images, please see the Study Companion for Art: Content and Analysis (5135).

### **Dismissal from a Test Administration**

A test administrator is authorized to dismiss you from a test session and/or your scores may be canceled by ETS for actions such as, but not limited to, the following:

- attempting to take the test for someone else or having someone else take the test for you
- failing to provide acceptable identification
- obtaining improper access to the test, a part of the test, or information about the test. This includes having preknowledge of test questions or answers in advance of the test administration, in any form, and/or bringing such information to the test session in any form, including on identification documents, stored in cell phones, or any other method.
- possessing or using any phones, watches, wearable technology such as smart glasses, or other electronic, recording, listening, scanning, or photographic device. Such devices are prohibited from the test session. If you bring these devices to the test, you will be dismissed from the test, forfeit your test fees, and will have your scores canceled by ETS even if dismissal is not enforced on the day of the test.
- using any aids in connection with the test, including, without limitation, calculators (except when approved as a testing accommodation), all watches, books, pamphlets, notes, unauthorized scratch paper, rulers, pens, mechanical pencils, highlighter pens, scan pens or devices, stereos or radios with headphones, dictionaries, translators, compasses, protractors, artificial intelligence tools/software
- creating a disturbance (Disruptive behavior in any form will not be tolerated. The test administrator and ETS have sole discretion in determining what constitutes disruptive behavior.)
- attempting to give or receive assistance. Discussion or sharing of test content or answers during the test administration, during a break, or after the test is prohibited. Communication in any form is not permitted during the test administration.
- removing or attempting to remove test content from the test administration. Under no circumstances may test content or any part of the test content be removed, reproduced, and/or disclosed by any means (e.g., hard copy, verbally, electronically) to any person or entity.
- tampering with a computer
- attempting to remove any portion of the scratch paper from the testing room or using

## On Test Day *(continued)*

scratch paper during untimed sections or during a break. If you are observed using any document other than the designated scratch paper, the document will be confiscated by the test center staff. All paper, in its entirety, must be returned to the test center administrator at the end of the testing session.

**ETS takes test security very seriously. Although tests are administered under strict supervision and security measures, testing irregularities may sometimes occur. Please contact ETS as soon as possible to report any observed irregular behavior that is either observed or reported to you—for example, someone copying from another test taker, taking a test for someone else, having access to test questions before the exam, or using notes or unauthorized aids. All information will be held in strictest confidence. Reports of cheating or fraud will be investigated thoroughly and offenders may be prosecuted to the full extent of the law.**

**Phone: 1-800-750-6991 (U.S., U.S. Virgin Islands, Puerto Rico, and Canada)**

**1-609-406-5430 (all other locations)**

**Email: [TSReturns@ets.org](mailto:TSReturns@ets.org)**

**Website: [https://ets.custhelp.com/app/forms/oti\\_ts\\_returns](https://ets.custhelp.com/app/forms/oti_ts_returns)**

- bringing food, beverages, electronic cigarettes, or tobacco into the testing room
- leaving the test center building during the test session or during a break
- leaving the test center vicinity during the test or during a break without permission
- leaving the testing room without permission. You are not permitted to go outside the test center building unless it is to use the restroom during the test administration, including breaks.
- leaving the testing room before the test session is dismissed
- taking excessive or extended unscheduled breaks during the test session. Test administrators are required to strictly monitor unscheduled breaks and report test takers who take excessive or extended breaks.
- referring to, looking through, or working on any test, or test section, **when not authorized to do so**, or working after time has been called
- failing to follow any of the test administration regulations contained in this *Bulletin*, given by the test administrator, or specified in any test materials

ETS reserves the right to take all action—including, but not limited to, barring you from any future ETS test and/or canceling your scores—for failure to comply with test administration regulations or the test administrator's directions. If your scores are canceled, they will not be reported, and your test fees will not be refunded.

### Registering a Complaint

If you think conditions at the test center were such that you were unable to perform satisfactorily, you may cancel your score(s) and request a retest. If you wish to cancel your score(s), you must select the "Cancel Scores" option at the end of the test. Retests cannot be offered if the "Report Scores" option has been selected and the unofficial scores have been viewed. Complaints must be received in writing no later than 7 business days after the administration. Complaints received after this period will not be accepted. ETS will investigate before responding to your request. Please see page 9 for additional information.

## Reporting Your Test Scores

If you test in one of the following states, a copy of your score will automatically be sent to the state's education department. However, if you are not testing in your resident state but want your state education department to receive your score report, you must add the state as a score recipient. This applies to the following states: Alabama, Alaska, Arkansas, California, Colorado, Connecticut, Delaware, District of Columbia, Georgia, Hawaii, Indiana, Iowa, Kansas, Kentucky, Louisiana, Maryland, Mississippi, Missouri, Montana, Nebraska, Nevada, New Hampshire, New Jersey, New Mexico, North Carolina, North Dakota, Ohio, Oklahoma, Oregon, Pennsylvania, Rhode Island, South Carolina, South Dakota, Tennessee, Utah, Vermont, Virginia, Washington, West Virginia and Wyoming.

If you completed or are planning to complete an approved teacher education program in Guam, Maine, Texas, U.S. Virgin Islands, or Wisconsin, **you must designate your educational institution as a score recipient.** If you are applying for licensure in one of these states, but completed your teacher preparation in another state, you must submit an ETS score report to the Guam Commission for Education Certification, Maine Department of Education, State Board for Education Certification, Virgin Islands Department of Education, or the Wisconsin Department of Public Instruction along with your licensure application.

**Note to Speech-Language Pathology and Audiology test takers: Please refer to the Speech-Language Pathology and Audiology Attending Institution/Recipient Code List to designate an attending institution and a score recipient (see Praxis website).**

## Your Official Score Report

Your official scores are available to you via your online account. Official score reporting dates vary, depending on which test you took. Please see the **Getting Your Praxis Scores** (<https://praxis.ets.org/test-taker/getting-scores.html>) for additional

information on the score reporting dates. When your scores are available, you will receive an email notifying you that your score report is ready to view online. Score reports are available in your online account for ten years from the score reporting date. We encourage you to save a copy of the score report for your own files.

Scores for the Praxis Core Academic Skills for Educators (Core): Reading (5713) and Mathematics (5733) tests are available within 7 **calendar** days after the day of the test. Scores for the 5723 Core: Writing test are available 20 **business** days after the day of the test.

Up to four free score recipients may be selected at the time of registration. If you did not select the score recipients at the time of registration, you may add or change these score recipients up to 3 days before your test date. In order for your attending institution (college or university where you received training that most closely relates to the test(s) you are taking) to receive a copy of your score report, you **MUST** list the institution as a score recipient. If you wish to send your scores to more than four institutions or agencies, you may purchase additional score reports via your online account. See the "Additional Score Reports (ASRs)" section that follows. Your scores for a specific test will be sent to a designated recipient only if that institution or agency is eligible to receive those test scores. For exceptions, please see "Confidentiality of Information" on page 29. Score reports include your current score and your highest score earned on each test taken on test dates within the past 10 years.

To obtain an official score report for tests taken on test dates within the past 10 years, but before July 21, 2017, you will need to order an additional score report. Please see <https://praxis.ets.org/test-takers/sending-your-scores.html> for ordering information.

## Your Unofficial Score Report

Praxis tests that include only selected-response questions will offer you an opportunity to view unofficial scores at the end of your testing session. If an unofficial score is not provided for your selected-

## Scores & Score Reports *(continued)*

response test, it means that further analysis must be conducted before scoring can be completed. This does NOT indicate any problem with the administration of your test and will NOT result in any delay of the reporting of your official score. Tests that include constructed-response questions will not provide an unofficial score because of the time needed for your responses to be rated. Test centers cannot provide printed copies of score reports.

Once you have viewed your scores—whether you view the unofficial scores at the testing center, or you view your official score report—you will not have the option to cancel them. Once your scores have been canceled, they will not be reported, and they cannot be reinstated on your record. You will not receive a refund if you choose to cancel your scores.

### Questions That Do Not Count Toward Your Score

The test(s) you take may include one or more questions that do not count toward your score. These “pretest questions” are new questions that are being tried out in actual test administrations.

Test takers are not told which questions are in this category because ETS needs to determine how such questions function under actual testing conditions.

### Scoring Services

#### Additional Score Reports (ASRs)

##### Fee: \$50 each

At your request, ETS will send your scores and reportable back-ground information to additional institutions or agencies. When you register to test, you may select up to four score recipients for no charge. You may add or change these score recipients up to three days after your test by calling Praxis Customer Service 1-800-772-9476. To make changes more than three days after the test, you may request additional score reports for a fee. If you wish to send your scores to additional recipients, you may order an additional score report (ASR). You may complete your request online or by phone. To make an ASR request online, log in to your online account on the Praxis test online registration site. On the “MyPraxis Home” page, click

on “Order Additional Score Reports” under the “My Test Registrations and Orders” section. Follow the online instructions to complete your order. Telegram requests will not be processed. ETS will process your score report (indicating only the highest score earned on each test) within 5 calendar days for online and phone requests.

When you ask ETS to send additional score reports to institutions or agencies, you automatically authorize ETS to report your highest scores for all tests taken on test dates within the past 10 years. These could include test results from Praxis Core Academic Skills for Educators tests and Praxis Subject Assessments. (Scores for a specific test will be sent to a recipient only if that recipient is eligible to receive those scores.)

If scores have not been reported from a current administration and you want the institutions or agencies listed on your Additional Score Report Request form combined with those listed on your registration form, check the appropriate box on the form. Current and highest scores will then be reported to all recipients requested. The ASR will include your highest score for each test taken, but will not include the raw score information that is available on the original score report. You will automatically receive a copy of your score report posted to your online MyPraxis account confirming that your score report was sent.

Additional Score Report requests are no longer mailed to test takers. Instead, you have access to an online score report in your MyPraxis account for 10 years after the score reporting date.

#### Score Review Service

##### Fee: \$65

All constructed-response and essay scorers have been carefully trained and follow strict scoring procedures. Each test that contains one or more constructed-responses or essays is scored by more than one scorer. However, if you feel that your score for a constructed-response or essay test does not accurately reflect your performance, you may request a score review of your test.

## Scores & Score Reports *(continued)*

To request a score review of a test containing a constructed-response or essay, please contact customer service at 1-800-772-9476. **Your request must be received within 3 months of the test date.** If there is a change in your reported score, the revised score (which may be higher or lower than your originally reported score) will be reported to you and to the recipients of the original score, and your review fee will be refunded. The test material and your answers to test questions are not available for disclosure. Your score for a specific test will be reviewed only once. (**Note:** The Score Review service is not available for selected-response tests because they are scored electronically.) The Score Review service is also unavailable for the American Sign Language test because the original scoring process is exceptionally rigorous with 3–6 scorers reviewing and contributing to the scoring of each interview.

### Cancellation of Scores by You

Some, but not all, Praxis tests offer you an opportunity to view unofficial scores at the end of your testing session. Before viewing your unofficial scores, the computer gives you the option of canceling your scores when you finish each test.

**NOTE: If you are taking the Core Combined test (5752), the Elementary Education: Multiple Subjects (5001), Elementary Education: Content Knowledge for Teaching (7811), or the PA Grades 4–8 Core Assessment (5152), and choose to cancel your scores, scores from ALL sections of that test will be canceled. Once you have viewed your scores, they cannot be canceled.** If you choose to cancel your unofficial scores, you cannot view them on the computer screen and they cannot be reinstated. You will not receive a refund if you cancel your scores.

### Cancellation of Scores by ETS

ETS strives to report scores that accurately reflect the performance of every test taker. Accordingly, ETS's standards and procedures for administering tests have two primary goals: giving test takers equivalent opportunities to demonstrate their abilities, and

preventing any test takers from gaining an unfair advantage over others. To promote these objectives, ETS reserves the right to cancel any test score whether or not it has already been reported, and to take such other actions as ETS deems appropriate, including banning the test taker from taking any future ETS test and referring the matter to law enforcement authorities, when, in ETS's judgment: **a testing irregularity occurs**; there is an apparent **discrepancy in a test taker's identification**; the test taker may have engaged in **misconduct**, including, without limitation, having someone else take the test for him/her, obtaining improper access to test questions or answers, disclosing test questions or answers via the internet, email, SMS, text messaging or posting; disclosing test questions or answers to third parties in chat rooms, message boards or forums, SMS, text message, or any other method, plagiarism, or copying or communication; or the score is **invalid** for another reason.

When ETS cancels a test score that has already been reported, it notifies score recipients that the score has been canceled. We will provide a copy of the cancellation letter you receive to recipients of your scores.

### Testing Irregularities

"Testing Irregularities" refers to problems with the administration of a test. Testing irregularities may result from actions of test takers, test center personnel, proctor, ETS, or from man-made causes. When testing irregularities occur, they may affect an individual or groups of test takers. Such problems include, without limitation, administrative errors such as improper timing, improper seating, defective materials (e.g., improper or damaged test forms), and defective equipment; improper access to test content; and other disruptions of test administrations (such as natural disasters or other emergencies). When testing irregularities occur, ETS may decline to score the test, or cancel the test score. When it is appropriate to do so, test takers will be given the opportunity to take the test again without charge as soon as reasonably possible.

# Scores & Score Reports *(continued)*

## Identification Discrepancies

When, in ETS's judgment or the judgment of test center administrators or at-home proctors, there is a discrepancy in a test taker's identification, the test taker may be dismissed from testing. In addition, ETS may decline to score the test or may hold or cancel the test score if the documents or photos or biometric samples from the test day cannot be validated or if ETS has evidence that the registered test taker was not the person who appeared for the test or did not take the entire test for themselves. If test scores are canceled by ETS, the test fees will NOT be refunded. ETS may also ban the test taker from taking any future ETS test.

## Misconduct

When ETS or test administrator/proctor finds that there is misconduct in connection with a test, the test taker may be dismissed from the test, and/or ETS may decline to score their tests or may withhold and ultimately cancel their scores and may ban the test taker from taking any future ETS tests. Test takers whose scores are canceled will forfeit their test fees. ETS strictly prohibits the use of live test content for any purpose outside of authorized testing conditions. Test content may not be used in study groups, discussion forums, instructional settings, or for the creation of study guides or preparation materials. Test content must not be discussed, shared, or disclosed in any form, including but not limited to online platforms, social media, classrooms, group settings, or any public or private forum.

Any individual who obtains improper or unauthorized access to test questions or answers, or who discloses test questions or answers, in whole or in part, to third parties will be considered in violation of this policy and subject to appropriate action under ETS test security standards. If fraudulent activity is detected after scores have been reported, ETS will cancel scores and notify score recipients of the cancellation. Misconduct includes, but is not limited to, noncompliance with the **Test Administration Procedures and Regulations**, on pages 19–24 of this Bulletin.

## Invalid Scores

ETS may also cancel scores if, in its judgment, there is substantial evidence that they are invalid for any other reason. Substantial evidence means evidence that is sufficient to persuade a reasonable person. The substantial evidence is lower (i.e., requires less proof) than reasonable doubt, clear and convincing, and preponderance of the evidence standards. Evidence of invalid scores may include, without limitation, discrepant handwriting, unusual answer patterns, and inconsistent performance on different parts of the test. Score cancellation decisions are not subject to appeal to ETS.

For test takers within the United States, before canceling scores based on substantial evidence of invalidity, ETS notifies the test taker in writing about its concerns, gives the test taker an opportunity to submit information that addresses ETS's concerns, considers any such information submitted, and offers the test taker a choice of options. The options may include voluntary score cancellation, a voucher for future test, or arbitration in accordance with ETS's standard Arbitration Agreement. The arbitration option is available only to test takers who test in the United States at the time of testing.

If at any time before, during, or after a review of questionable scores, ETS finds that misconduct has occurred in connection with a test, ETS may treat the matter under its misconduct procedures; in that event, the options available under this "Cancellation of Scores by ETS" section or the "Testing Irregularities" section, as applicable, will not be available, even if those options were previously offered.

## Plagiarism

Your essay responses on the writing or constructed-response items will be reviewed by experienced ETS essay readers during the scoring process. ETS reserves the right to cancel test scores of any test taker when an essay response includes, any of the following:

- text that is unusually similar to that found in other Praxis essay responses;

## Scores & Score Reports *(continued)*

- quoting or paraphrasing, without attribution, language or ideas that appear in published or unpublished sources;
- unacknowledged use of work that has been produced through collaboration with others without citation of the contribution of others;
- essays submitted as work of the test taker that appear to have been borrowed in whole or in part from elsewhere or prepared by another person or generated by artificial intelligence tools/software.

When one or more of the above circumstances occur, ETS may conclude that the essay does not reflect the independent writing skills that this test seeks to measure. When ETS reaches that conclusion, it cancels the essay score and cannot report scores for this test, of which the essay score is an indispensable part.

### Confidentiality of Information

ETS recognizes your right to control the information about you that is stored by ETS. Its policies are designed to safeguard your information from unauthorized disclosure.

Your score report is intended only for you and for your designated score recipients. However, background information as noted on the registration form is reported to some states and institutions. To protect your right to control the distribution of your scores, reports will be released only at your specific written request and only to ETS-approved score recipients. Every recipient must be specified by you in writing on one of the designated forms or in correspondence. ETS will not release your scores at the request of institutions or agencies except:

- for use in research studies approved by the Praxis program and that preserve your anonymity
- when information is required under compulsion of legal processes, in which case your score

record and other documents you completed that are retained at ETS may be released to third parties (e.g., government agencies, parties to a lawsuit, etc.) if requested pursuant to a subpoena. Such documents may include but are not limited to photographs and documents completed at check-in on test day.

- when a state's central regents office or board of governors requests copies of scores that have been reported to its member institutions
- when test takers have been informed by the administrator beforehand that their scores will automatically be released to the state
- when test takers have been notified in the Bulletin that a particular state requiring scores has arranged for all individuals tested in that state to have their scores sent directly from ETS
- Sections 205 through 208 of Title II of the Higher Education Act (HEA) as amended in 2008 (PL 110-315) call for accountability for programs that prepare teachers. Section 205 of Title II requires reports from each institution of higher education (IHE) that conducts a traditional teacher preparation program or an alternative route to state certification or licensure program and that enrolls students receiving federal assistance under HEA (e.g., Title IV). **The report will contain aggregate data only and will not include any information that identifies test takers.**
- when a branch institution requests scores previously sent to its main office or vice versa

Official score reports for properly designated recipients are sent directly from ETS to ensure the authenticity of the reports. Note that whenever ETS has confirmed that you have submitted a Praxis test score directly to an educational institution, agency, or district in satisfaction of one of its requirements, ETS will respond to requests for score verification from that recipient.

# Scores & Score Reports *(continued)*

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## How Constructed-Response Tests Are Scored

Score validity is of utmost importance. Constructed-response questions on Praxis tests are scored by education professionals in the appropriate content area. These individuals are carefully trained and supervised to assure they apply ETS scoring methods in a fair and accurate manner. Additional statistical checks are made to account for differences in difficulty across editions of a test. There are different scoring methods used for different tests, but all tests require that multiple raters score an individual test taker's responses. Some tests are scored by a combination of different trained raters and some by a combination of trained raters and a computerized program developed by ETS that computes a score based on data from hundreds of previously scored essays.

## Uses of Scores

ETS does not set passing scores for the tests. The Praxis program user states, institutions, and associations set their own passing scores. Following the direction provided in the Proper Use of the ETS® Professional Educator Programs Assessments (PDF) ETS offers its score recipients professional counsel regarding the purpose and appropriate application of the test scores. ETS's agreement with state agencies and associations that use the Praxis tests for decisions about the certification of educators requires that test scores be used only in conjunction with other criteria. All states and associations that use the Praxis tests are surveyed to obtain information about the qualifying scores that are required on these tests.

However, the ETS file is not official and may not reflect changes in test requirements that are implemented between surveys. If you have any questions about state or association requirements or passing scores, contact that state or association directly.

## Test Takers' Performance Data

Test takers' performance data may be used in analysis samples, score interpretation data, group statistics, and research studies. Test takers' constructed responses may be used in ETS materials to train scorers, to help score recipients interpret scores, or to help test takers prepare for the test. In each instance, all identifying information will be removed.

# Test Authorization Voucher Request



- ☐ Check here if you are not requesting testing accommodations.
- ☐ Check here if you are requesting testing accommodations. Before you fill out this form, you must create a profile at <https://praxis.ets.org/test-taker/register-process.html>. When you create your profile, a candidate ID number will be assigned to you. After you get your candidate ID number, complete this form and follow the instructions in the *Bulletin Supplement for Test Takers with Disabilities or Health-Related Needs* at <https://praxis.ets.org/test-takers/disability-accommodations.html>.

PLEASE PRINT ALL INFORMATION CALLED FOR BELOW.

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| NAME: Print your last name, first name, and middle initial. |  |  |  |  |  |  |  |  |  |                               |  |  |  |  |      |
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| City                                                          |  |  |  |  |  |  |  |  |  |  |  |  |  |  | State | ZIP Code (U.S. only) |  |  |  |  |  |  |  | Country Code<br>(Outside U.S. & P.R. only) |  |
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| DATE OF BIRTH |     |      | SOCIAL SECURITY NUMBER |  |  |  |  | DAYTIME TELEPHONE NUMBER |  |  |  |  | Candidate ID (if known) |  |  |  |  |  |  |  |  |  |  |  |  |
|               |     |      |                        |  |  |  |  |                          |  |  |  |  |                         |  |  |  |  |  |  |  |  |  |  |  |  |
| Month         | Day | Year |                        |  |  |  |  |                          |  |  |  |  |                         |  |  |  |  |  |  |  |  |  |  |  |  |

|           |  |  |  |           |
|-----------|--|--|--|-----------|
| TEST CODE |  |  |  | TEST NAME |
|           |  |  |  |           |
|           |  |  |  |           |
|           |  |  |  |           |

For test takers requesting an accommodation:

PREFERRED TEST DATE \_\_\_\_\_ PREFERRED TEST LOCATION \_\_\_\_\_

**PAYMENT** Please pay online with a credit card. If you are requesting an accommodation and pay online, do not send payment with this form. You can pay online after your accommodation has been approved.

**IMPORTANT NOTE:** If you are requesting testing accommodations and are emailing your documents, you will be sent an email with instructions regarding payment after we receive your application.

Please write, DO NOT PRINT, the following statement.

☐ I hereby agree to the conditions set forth in the *Praxis*® Information Bulletin, specifically those concerning test administration, payment of fees, the reporting of scores, and the confidentiality of test questions. I certify that I am the person who will take the test at the center and whose name and address appear on this form.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_



If you have previously registered and your request for accommodations has been approved by ETS, you need to submit the Eligibility Form on *page 33*. See "If Your Primary Language Is Not English" on *page 12* for more information.

TO BE COMPLETED BY A QUALIFIED PROFESSIONAL AND SENT TO ETS WITH THE TEST TAKER'S ELIGIBILITY FORM, REGISTRATION FORM, AND TEST FEES. **DO NOT MAIL THIS FORM SEPARATELY TO ETS.** Incomplete documentation will not be processed and will be returned to you. You will have to resubmit all appropriate forms for a future test administration.

**Complete and sign. Cross out material within brackets that does not apply.**

- I, \_\_\_\_\_, am [a qualified ESL teacher/coordinator, foreign language department supervisor/chairperson, or other appropriate professional (specify) \_\_\_\_\_] at \_\_\_\_\_ . I have held that position since \_\_\_\_\_ .  
(Name of Institution) (Date)
- I have worked with and/or reviewed pertinent documentation about \_\_\_\_\_ .  
(Print Name of Test Taker)  
I certify that English is not the test taker's primary language. The test taker's primary language is \_\_\_\_\_ .
- The test taker is taking one or more *Praxis*® tests to meet the requirements of \_\_\_\_\_ .  
(Institution/State/Agency)  
The score recipient code is \_\_\_\_\_ .
- In the event Educational Testing Service (ETS) requests a copy of the documentation described above, I promise to send ETS, for its consideration, any information pertinent to establishing the need for these accommodations (pursuant to the test taker's permission on the Eligibility Form) sufficiently in advance of the test administration date in question to permit complete processing.

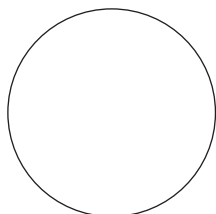
Date

Name

**Attach Business Card OR School Seal OR School Stamp Below**

Business Card

School Seal or School Stamp



Signature\*

Title

Institution

Telephone and/or TDD/TTY Number

Fax Number

Email

\* Must be original signature. Photocopy of signature or stamped signature will not be accepted. A business card or school seal or school stamp must be affixed to this form.



TO BE COMPLETED BY THE TEST TAKER

I attest that the information about me provided on the Certification of Documentation form is true to the best of my knowledge. If the certification document is not sufficient for me to obtain the accommodation sought, I give permission to release to ETS a copy of any pertinent information required to establish the need for the accommodation described therein. I understand that the necessary information must be available to ETS sufficiently in advance of the test administration date to provide time to process my request and implement the requested accommodations. I further understand that ETS does not waive its right to request this documentation if necessary after the test administration date. I acknowledge that my request for this accommodation will not be processed if I alter or revise the certification document in any way after it has been completed by the appropriate official. This information will be protected by the terms of ETS's Confidentiality of Information on page 29 of the *Praxis*® Bulletin. I am taking one or more Praxis tests to meet the requirements of

\_\_\_\_\_  
(Institution/State/Agency)

The score recipient code is \_\_\_\_\_.

\_\_\_\_\_  
Date

\_\_\_\_\_  
Signature of Test Taker

THE FOLLOWING SECTION MUST BE COMPLETED EACH TIME YOU REGISTER TO TEST UNDER THIS NONSTANDARD POLICY.

I have previously submitted documentation that English is not my primary language and approved documentation is on file at ETS.  
(Indicate test date for which documentation is on file: \_\_\_\_\_.)

My candidate ID number is \_\_\_\_\_.

\_\_\_\_\_  
Date

\_\_\_\_\_  
Signature of Test Taker

\_\_\_\_\_  
PRINT NAME

# Registration Lists

These lists are available on the *Praxis* program website at <https://praxis.ets.org>.

- *Attending Institution/Recipient Codes* — find the code(s) (preceded by an **A**) for the institution(s) where you received training relevant to the test; find the code(s) (preceded by an **R**) for the institution(s) where you want your score reports sent.
- *Audiology/Speech Language Pathology Attending Institution/Recipient Codes* — find the code(s) (preceded by an **A**) for the institution(s) where you received training relevant to the test; find the code(s) (preceded by an **R**) for the agency, professional association, or organization where you would like score reports sent.
- *Abbreviations* — refer to this list for proper postal service abbreviations.

## Directory

### STATE AGENCIES and PROFESSIONAL ASSOCIATIONS and ORGANIZATIONS PHONE DIRECTORY

|                                                      |              |                      |              |                                                      |              |                                     |                                                             |
|------------------------------------------------------|--------------|----------------------|--------------|------------------------------------------------------|--------------|-------------------------------------|-------------------------------------------------------------|
| <b>Alabama</b>                                       | 334-694-4872 | <b>Indiana</b>       | 317-232-9010 | <b>New Hampshire</b>                                 | 603-271-2409 | <b>South Dakota</b>                 | 605-773-3426                                                |
| <b>Alaska</b>                                        | 907-465-2831 | <b>Iowa</b>          | 515-725-0101 | <b>New Jersey</b>                                    | 609-292-2070 | <b>Tennessee</b>                    | 615-532-4885                                                |
| <b>American Samoa</b>                                | 684-699-9117 | <b>Kansas</b>        | 785-296-2288 | <b>New Mexico</b>                                    | 505-827-1436 | <b>United States Virgin Islands</b> | 340-773-1095<br>(St. Croix)<br>340-774-0100<br>(St. Thomas) |
| <b>Arkansas</b>                                      | 501-682-4342 | <b>Kentucky</b>      | 502-564-4606 | <b>North Carolina</b>                                | 984-236-2113 | <b>Utah</b>                         | 801-538-7740                                                |
| <b>California</b>                                    | 916-322-4974 | <b>Louisiana</b>     | 877-453-2721 | <b>North Dakota</b>                                  | 701-328-9641 | <b>Vermont</b>                      | 802-828-3440                                                |
| <b>Colorado</b>                                      | 303-866-6628 | <b>Maine</b>         | 207-624-6603 | <b>Northern Mariana Islands</b>                      | 670-664-3711 | <b>Virginia</b>                     | 804-225-2022                                                |
| <b>Connecticut</b>                                   | 860-713-6969 | <b>Maryland</b>      | 410-767-0390 | <b>Ohio</b>                                          | 614-466-3593 | <b>Washington</b>                   | 360-725-6275                                                |
| <b>Delaware</b>                                      | 302-857-3388 | <b>Massachusetts</b> | 781-338-6600 | <b>Oklahoma</b>                                      | 405-522-5399 | <b>West Virginia</b>                | 304-558-7010                                                |
| <b>District of Columbia</b>                          | 202-741-5881 | <b>Minnesota</b>     | 651-539-4200 | <b>Oregon</b>                                        | 503-378-3586 | <b>Wisconsin</b>                    | 800-266-1027                                                |
| <b>Guam</b>                                          | 671-735-2554 | <b>Missouri</b>      | 573-751-0051 | <b>Pennsylvania</b>                                  | 717-728-3224 | <b>Wyoming</b>                      | 800-675-6893                                                |
| <b>Hawaii</b>                                        | 808-586-2600 | <b>Mississippi</b>   | 601-359-3483 | <b>Rhode Island</b>                                  | 401-222-4600 |                                     |                                                             |
| <b>Idaho</b>                                         | 208-332-6800 | <b>Montana</b>       | 406-444-3150 | <b>South Carolina</b>                                | 803-896-0325 |                                     |                                                             |
|                                                      |              | <b>Nebraska</b>      | 402-471-0739 |                                                      |              |                                     |                                                             |
|                                                      |              | <b>Nevada</b>        | 702-486-6458 |                                                      |              |                                     |                                                             |
| <b>American Speech-Language-Hearing Association:</b> |              |                      | 800-638-8255 | <b>National Association of School Psychologists:</b> |              |                                     | 301-657-0270                                                |
| <b>Department of Defense Education Activity:</b>     |              |                      | 571-372-0576 |                                                      |              |                                     |                                                             |





# PREPARE FOR SUCCESS

with test preparation resources from ETS

We offer a variety of free and low-cost test preparation resources to help you feel ready and confident on test day.

To find your test preparation materials, visit:

<https://praxis.ets.org/storehome.html>



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